Data Sheet: **Task Automation**

What is Task Automation?

Automation is defined as the process of using technology to perform tasks with minimal human intervention. It is a technology-driven approach that aims to streamline processes, enhance efficiency, and reduce human error[1]. Robotic Process Automation (RPA) is a technology that allows you to easily set up scripts or 'bots' to automatically perform tasks on your machine.

How Can Your Organization Benefit from Task Automation?

Employee Satisfaction

Free up employee time for higher value work, boosting morale and retention rates.

Improve Data Accuracy

Eliminate any mistakes associated with error-prone manual data entry and hand keying information.

Save Money

Using 'bots' for certain mundane or repetitive tasks saves money on labor costs.

Increase Productivity

Do more with less workers by leveraging RPA to complete more tasks.

Speed Business Processes

Activate multiple bots to run simultaneously to complete tasks even faster.

Flexible and Scalable

RPA allows you to expand your organization's operational abilities without hiring additional personnel.

What Are Some Examples of Tasks You Can Automate?

Data Entry and Migration

Automatically extract information from one system and input into another, eliminating error-prone data entry.

Backup and Synchronization

Schedule bots to automatically backup and synchronize your business information on a regular basis, preventing data loss.

Invoice Processing

Streamline your Accounts Payable (AP) department by using bots to automatically extract invoice data and input into your accounting system.

Payroll Processing

Speed the payroll process by setting up bots to automate the process of gathering timesheet data and calculating employee pay.

1: https://www.spiceworks.com/tech/artificial-intelligence/articles/what-is-automation

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Introducing Sys.tm Automations:

Execute Robotic Process Automations to perform the back-office tasks of human workers, such as extracting data, filling in forms, or transferring files.

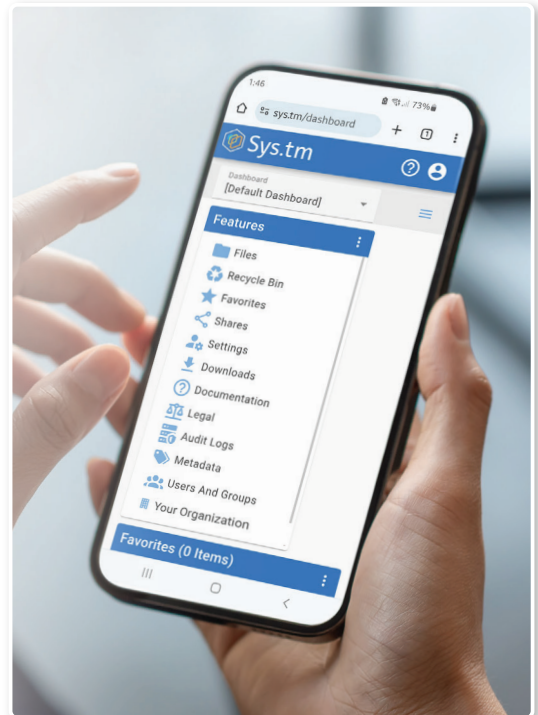### Sys.tm Automations Starter (Required)

$1/mo Per User

Attended Automations - Allow users to integrate multiple applications together and initiate a series of intelligent, complex (or simple) steps to be taken.

$0.15/hr Per Agent

Unattended Automations - Can perform a series of steps to perform repetitive tasks.

$0.40/hr Per Agent

Ready to Get Started with Task Automation? ▶

Get the benefits of RPA technology with Sys.tm Automations, an information management and automation services platform developed by Digitech Systems, an industry leader of more than 26 years.

Get a **30 day free trial** of Sys.tm for a limited time at **sys.tm/signup.**